

# **CAPITAL CAMPAIGN MISSION GIVING PROJECT CRITERIA**

First Presbyterian Church – Portland, OR

August 2018

## **OVERVIEW**

In accordance with FPC's Strategic Plan: "Mission addresses the needs of our neighbors near and far, whom we are called to serve, especially the vulnerable and disadvantaged. We serve these neighbors as individuals, as a congregation and in cooperation with others." "We commit to expanding the number of those in our congregation involved in these missions and the proportion of the budget that goes to mission activities."

## **COMMITTEE PURPOSE**

The Capital Campaign Mission Giving Committee is charged with reviewing mission-giving proposals and approving/disapproving proposals based on the committee's prayerful consideration in accordance with the stated proposal criteria and selection guidelines.

## **PROPOSAL CRITERIA**

- FPC Congregants, committees and groups are encouraged to submit mission-giving proposals. Capital Campaign Mission Giving Committee members, Pastors and church staff are excluded from submitting proposals but welcome to encourage others to submit proposals in their area of mission interest.
- Proposals should be submitted on the Capital Campaign Mission Giving Project Funding Request form.
- Persons or groups should submit proposals where there is an existing, ongoing relation with the intended recipient organization or where this is the potential to start a new relationship, which will meet FPC's mission goals.
- The proposal should have the potential for engaging more FPC congregational involvement in mission projects.
- The Capital Campaign Mission Giving Committee may request the proposal submitter meet with the committee if there is need for additional information or clarification regarding the proposal.

## **PROPOSAL SELECTION GUIDELINES and PROCESS**

- Projects chosen should be "impactful" and further FPC mission work as stated in the Strategic Plan.
- Projects chosen should have the potential for direct and ongoing FPC congregational involvement.
- Projects chosen will be additional mission opportunities, not replacing ongoing projects of the FPC Mission Standing Committee.
- Monies donated should not be used for the recipient organization's general operating budget.
- We seek a balance of local, national and global projects.
- Once the Capital Campaign Mission Giving Committee has approved a project proposal, it will be submitted to Session for their approval.

# CAPITAL CAMPAIGN MISSION GIVING PROJECT FUNDING INSTRUCTIONS

Description	Response
<b>Name of Organization</b>	Enter legal name of organization proposed to receive funding. Note: Only legal non-profits may apply.
<b>Project Funding Summary</b>	Provide short title to describe project.
<b>Project Funding Request Amount:</b>	Total \$ amount of request (Must exceed \$1,000)
<b>Detailed Description of Proposed Project:</b>	Include the primary purpose, the need or problem being addressed and how it helps to fulfill FPC's mission.
<b>Population/Participants to be Served:</b>	Describe the participant characteristics; i.e. – youth, elderly, homeless, etc.
<b>Target Number to be Served:</b>	#
<b>Other Organizations Assisting in this Project:</b>	List legal names of organizations.
<b>Are Other Organizations' Resources Confirmed?</b>	Yes/No
<b>Other Funding/Resources Required for Project:</b>	Indicate volunteer hours, staff hours and dollars to be provided by other organizations (attach additional detail as necessary).
<b>Does the Project Require Future Funding?</b>	Yes/No
<b>If Yes, What is Amount, Frequency and Source of the Funding/Resources?</b>	Include type of resource; i.e. – dollars matched and/or in kind.
<b>Lead Contact:</b>	Provide primary name and contact information; i.e. – address, phone number(s), e-mail address, website link.
<b>Additional Contacts:</b>	Provide same information as above for at least one other contact.
<b>Start of Project Date:</b>	MM/YY
<b>Estimated Project Duration:</b>	# of months
<b>How Would this Project Engage Members of our Congregation?</b>	Describe the anticipated impact on our congregation for participating in this project.
<b>What is the Minimum Estimated Number of Congregants that would be Engaged?</b>	#
<b>How will you Measure and Report on the Impact of this Project?</b>	Explain how you will measure, report, or share stories about the impact of this project.
<b>Date Submitted:</b>	MM/DD/YY
<b>Date Referred to Session:</b>	MM/DD/YY

Please turn into the church office of First Presbyterian Church, 1200 SW Alder St. Portland, OR 97205 or ([firstpresportland1@gmail.com](mailto:firstpresportland1@gmail.com)). Please attach any other supporting materials to this form.

## CAPITAL CAMPAIGN MISSION GIVING PROJECT FUNDING REQUEST

Description	Response
<b>Name of Organization</b>	
<b>Project Funding Summary</b>	
<b>Project Funding Request Amount:</b>	\$
<b>Detailed Description of Proposed Project:</b>	
<b>Population/Participants to be Served:</b>	
<b>Target Number to be Served:</b>	#
<b>Other Organizations Assisting in this Project:</b>	
<b>Are Other Organizations' Resources Confirmed?</b>	Yes/No
<b>Other Funding/Resources Required for Project:</b>	
<b>Does the Project Require Future Funding?</b>	Yes/No
<b>If Yes, What is Amount, Frequency and Source of the Funding/Resources?</b>	
<b>Lead Contact:</b>	
<b>Additional Contacts:</b>	
<b>Start of Project Date:</b>	MM/YY
<b>Estimated Project Duration:</b>	# of months
<b>How Would this Project Engage Members of our Congregation?</b>	
<b>What is the Minimum Estimated Number of Congregants that would be Engaged?</b>	#
<b>How will you Measure and Report on the Impact of this Project?</b>	
<b>Date Submitted:</b>	MM/DD/YY
<b>Date Referred to Session:</b>	MM/DD/YY

My signature is made as one who is authorized to do so, on behalf of the applied organization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date